

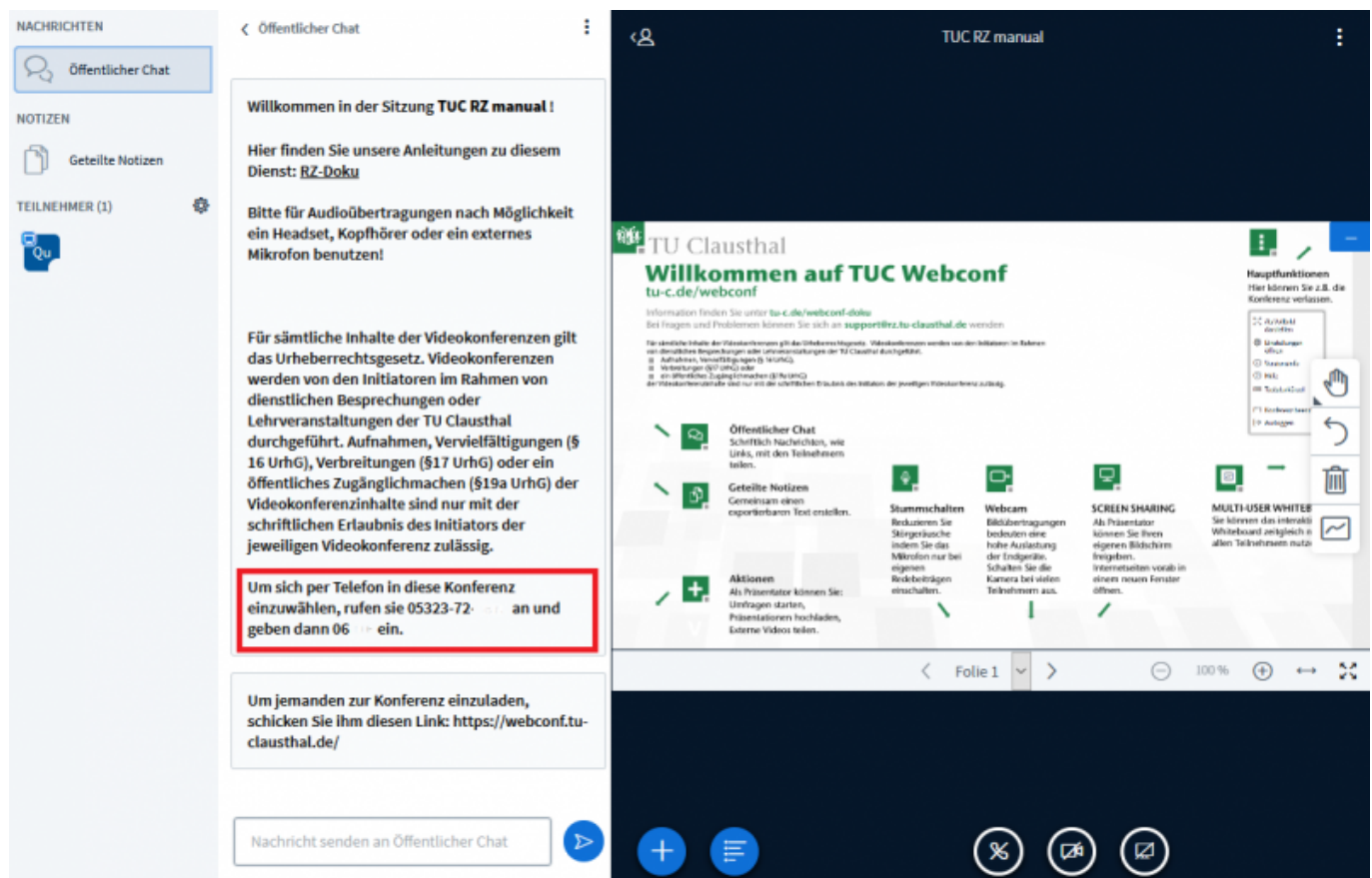
# Participating in a Web Conference via Telephone

In a BigBlueButton web conference, you can also participate by telephone, in addition to the regular method via computer or mobile phone.

## Preparation by the organizer

The organizer of a conference must start the voice conference on the computer to obtain the telephone number and the access pin. It is not possible (until further notice) to send the telephone number and the access pin in an invitation in advance.

As the organizer, you will find the phone number and access pin in the welcome message in the chat.



The image shows two screenshots side-by-side. The left screenshot is a chat window titled 'Öffentlicher Chat'. It contains a message from the organizer: 'Willkommen in der Sitzung TUC RZ manual !'. Below this, there are instructions: 'Hier finden Sie unsere Anleitungen zu diesem Dienst: RZ-Doku', 'Bitte für Audioübertragungen nach Möglichkeit ein Headset, Kopfhörer oder ein externes Mikrofon benutzen!', and a large block of text regarding copyright and recording. A red box highlights the text: 'Um sich per Telefon in diese Konferenz einzuwählen, rufen sie 05323-72-... an und geben dann 06... ein.' Below this is an invitation link: 'Um jemanden zur Konferenz einzuladen, schicken Sie ihm diesen Link: https://webconf.tu-clausthal.de/'. The right screenshot is a BigBlueButton welcome screen titled 'Willkommen auf TUC Webconf'. It features the TU Clausthal logo and a list of functions: 'Öffentlicher Chat', 'Geteilte Notizen', 'Stimmchalten', 'Webcam', 'SCREEN SHARING', and 'MULTI-USER WHITES'. A red box highlights the text: 'Um sich per Telefon in diese Konferenz einzuwählen, rufen sie 05323-72-... an und geben dann 06... ein.'

## Participation in the conference by telephone

You can join the conference by calling the telephone number provided by the organizer using a telephone or mobile phone. After the call connects, you will be asked to enter the access pin.

**Hints:** Speed dialling without the Clausthal-Zellerfeld area code (e.g. only „8873“) does not work in general. In addition, calls into the conference from any telephone set from TU Clausthal are not activated.

## Charges

The telephone dial-up is with costs. The charge depends on the terms of the contract with the user's telephone provider. For dial-ups from abroad, the prices depend on the roaming option booked. TU Clausthal does not charge any additional telephone fees.

## Further instructions on the topic BigBlueButton in the RZ documentation

- [Creating and Managing Conferences with BigBlueButton](#)
- [FAQ - BigBlueButton](#)
- [Moderating a Web Conference](#)
- [Participating in a Web Conference](#)
- [Participating in a Web Conference via Telephone](#)
- [Presenting and Sharing in a Web Conference](#)

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Direkt-Link:

[https://doku.tu-clausthal.de/doku.php?id=multimedia:web\\_conferences\\_with\\_bigbluebutton:participation\\_via\\_telephone&rev=1647616998](https://doku.tu-clausthal.de/doku.php?id=multimedia:web_conferences_with_bigbluebutton:participation_via_telephone&rev=1647616998)

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